



DEPARTMENT OF THE ARMY
DEPUTY UNDER SECRETARY OF THE ARMY
OPERATIONS RESEARCH
102 ARMY PENTAGON
WASHINGTON DC 20310-0102

March 27, 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fiscal Year 2003 Army Study Planning Guidance

REFERENCES

- a. AR 5-5, Army Studies and Analyses, 30 Jun 96.
- b. AR 5-14, Managing Contracted Advisory and Assistance Services, 15 Jan 93.
- c. The Honorable Thomas E. White's remarks at the Association of the United States Army's Transformation Seminar, 8 November 2001.
- d. General Eric K. Shinseki's remarks at the Association of the United States Army's Transformation Seminar, 8 November 2001.

PURPOSE

This document provides guidance for planning the Fiscal Year 2003 (FY03) Army Study Program and initiates the process of program development that will culminate with final approval by the Study Program Coordination Committee (SPCC) on 10 September 2002. The Secretary of the Army and The Chief of Staff, Army have directed that the Army Study Program be structured to minimize duplicative efforts while ensuring the widest availability of study efforts throughout the Army. As Commanders, agency heads and study sponsors prepare a coordinated, responsive and executable program of studies and analyses for FY03, as required by reference a, you are strongly encouraged to strive toward the above stated goal.

STUDY PLANNING GUIDANCE

The Fiscal Year 2003 Study Program should support the transformation and identify the capabilities required to achieve the objective force characteristics - - responsiveness, deployability, agility, versatility, lethality, survivability, and sustainability. The studies should reflect a commitment to attain the Secretary of the Army's objective to transform not just what the Army does but how it does it. It is incumbent upon the analytical community to fully coordinate studies and analytical efforts to maximize the impact of the resources expended. Entering planned efforts into an on-line database will allow prompt coordination.

Study sponsors, as they develop their programs, may wish to consider the following criteria that Headquarters, Department of the Army (HQDA) activities will use to assess the merit of HQDA sponsored studies and analyses:

- a) would the outcome of the study assist the total Army as it transitions from the Legacy Force to its end state - The Objective Force?
- b) would the effort enhance the Army's capability to address the varied and evolving threats that exist in the world?
- c) would the effort help the total Army define its role to protect the U.S. homeland and critical bases of operation?
- d) would the effort assist the Army in its efforts to strengthen its readiness and /or improve upon people issues such as retention and recruiting?

Within the parameters of this general guidance, commanders and agency heads should develop robust programs of study, which reflect their critical mission and organizational priorities, and yet retain the flexibility to respond to high priority requirements as they arise. Each organization will have an opportunity to present its study program at the SPCC Meeting that will be jointly chaired by The Army G8, LTG Benjamin S. Griffin and me.

A schedule for program development, and the suspense for reporting FY03 studies is enclosed. Specific reporting instructions will be forwarded to your MACOM coordinators. For questions on this guidance, contact Ms Louise Cox, DSN 327-3376, COM (703) 607-3376 or e-mail louise.cox@hqda.army.mil.



Encl

Walter W. Hollis
Deputy Under Secretary of the Army
(Operations Research)

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Schedule for FY03 Army Study Program Development

15 April 2002	Call for studies and detailed study guidance
26 July 2002	Draft Army Study Program coordinated with MACOM and Army analytic agencies.
23 August 2002	Final MACOM Study Program submission to the Army Study Program Management Office
5 September 2002	SPCC meeting read-ahead.
10 September 2002	SPCC meeting co-chaired by the DUSA (OR) and The Army G8 to review and approve final Army Study Program.

Enclosure